

Boulder Creek Ranch

Harvest Festival

GENERAL GUIDELINES FOR THE FESTIVAL

Boulder Creek Ranch Harvest Festival is a family event where families from all over the area and beyond come to enjoy local food, crafts, music, children's activities, pumpkin patch and more.

Every exhibitor/ vendor must submit an application, and exhibitor participation in the Festival is contingent on acceptance of the application according to the rules and regulations set out below. Space is limited and subject to approval. There will be no refunds, rain or shine.

Festival dates are October 15-30, 2011 hours are from 11:00 a.m. to Dusk.

APPLICATION PROCESS

To participate in the Festival, exhibitor/ vendor must complete the application, have the application approved, all paperwork turned in and submit the required fees before September 24, 2011. Late applications may be considered if vendor sites are not full, and may be subject to a late fee.

ARTS & CRAFTS EXHIBITORS

Preference will be given to exhibitors that create goods that are unique, original, well-made. The arts and crafts booths will be set up in the Event Tent. Each exhibitor is required

to bring their own table not to exceed space amount purchased.

Space location will be decided by Boulder Creek Ranch Harvest Festival as they deem suitable.

Vendors who have paperwork turned in and payment made early may be given priority on space choice.

FOOD VENDORS

Food Vendors will be set up along parking areas, near gates on the grass area throughout the event area. Vendor shall at no time drive their vehicles on the grass areas without prior permission from and supervision by Boulder Creek Ranch Harvest Festival.

Space location will be decided by Boulder Creek Ranch Harvest Festival.

Vendors who have paperwork turned in and payment made early may be given priority on space choice.

WITHDRAWAL

There will be no refunds given, rain or shine.

BOOTH MAINTANENCE

SET UP

Gates will open for booth set up at **8:00** a.m. Vendors/Exhibitors who need to begin setting up their booths prior to 8:00 a.m. must clarify this on their application and get approval. Vehicles may unload goods and equipment at the parking area closest to their space. All vehicles must be moved to designated vendor/ exhibitor parking area by 10:30 AM. Vehicles will not be allowed on the grass area at anytime without approval from Boulder Creek Ranch.

BREAK DOWN

The Festival ends at Dusk. You must stop selling and begin packing your goods for pickup.

No equipment, goods, or any personal property is to be left set up or on the property in anyway.

All personal property must be loaded and taken with you when you exit the property.

PARKING

Please remember you are required to be parked in the designated vendor/ exhibitor

by 1030 AM.

Inability to follow these rules may result in being barred from participating in future festivals.

BOOTH SIZE & SPACE RESTRICTIONS

All booth spaces are rented as a single unit.

No sidewalls, tables or chairs will be provided.

No partial booths will be sold, and Exhibitors may not share a single booth space.

All exhibitors must sell their goods or represent their organization within their rented booth space. Booth inventory must be contained in the assigned space/site provided. No person, chairs, signs or other items from Vendors space/site may block an aisle or another space/site. Violation will be subject to a penalty of \$100. Multiple booths side by side may be purchased. Exhibitors may not move to another location without permission from the Festival officials in charge of booth assignments, and may not occupy open spaces without paying for said space.

No roving is allowed.

Boulder Creek Ranch Harvest Festival does not provide ,water, tables, chairs, easels, or banners.

All Exhibitors must supply their own display tables, counters, racks and seating.

All Exhibitors must clean and maintain their areas throughout the day and leave the space clean.

No burning of any materials, including candles and incense will be permitted due to fire regulations.

Exhibitor/ Vendor sites are subject to San Bernardino County Health Department and Fire Department rules and regulations and if codes/rules/regulations are not met, exhibitors will be subject to removal from the festival and/or citations.

Any required permits needed to participate in the Festival are the assumed responsibility of the Vendor. Vendors shall be responsible for collecting and reporting taxes. **For more information about collecting and reporting state taxes and/or to obtain a resale number, contact the local office of the State Board of Equalization or call 800-400-7115.**

GENERAL LIABILITY

Exhibitors/vendors are responsible for their own money, taxes, and licenses. All Participants and Exhibitors/vendors are responsible for their own display; Boulder

Creek Ranch, it's associates, employees, or anyone affiliated with the Festival

shall not be held liable for any damage or loss to property belonging to Participants or Exhibitors. See "LIABILITY WAIVER" section for further explanation.

CODE OF CONDUCT

PARTICIPANTS

Boulder Creek Ranch expects all participants, whether they be Exhibitors, vendors, musicians, or members of the public, to conduct themselves in a peaceable and lawful manner. Any person found acting in an unreasonable, abusive, violent, belligerent, loud, or offensive manner will be in violation of these Rules and Regulations and asked to leave the Festival. If a violating person refuses to leave, he or she may be removed by the Hesperia Police Department officers and be subject to possible arrest and detention. All individuals will be expected to obey all laws, Municipal, State and Federal.

CHILDREN

Boulder Creek Ranch expects that all participant's children be supervised at all times. Children will be permitted to attend with family members who participate in our event, however they must be supervised at all times. Any festival activity that the participant's children wish to participate in must be paid for at one of our ticket booths. If a participant's children are found unattended or interrupting Boulder Creek Harvest Festival staff, the participant will be asked to leave the festival and WILL NOT receive a refund.

ALCOHOL

Alcohol may be sold only by vendors that have legal permits to sell alcohol. The sale and consumption of alcohol must conform to all State and Municipal laws. *Exhibitors are especially admonished from keeping alcohol within their booths. Exhibitors in violation of the law may be subject to penalties, including booth closure, forfeiture of fees, and possible arrest.*

PENALTIES

BOOTH CLOSURE AND SHUT DOWN

Exhibitor booths maybe shut down for violations of these Rules and Regulations, any violation of State or Municipal law, or for just cause within Boulder Creek Ranch's discretion. Exhibitors may be shut down and their booths closed by any official department or government agency, such as the San Bernardino County Fire Department, San Bernardino County Health Department or Hesperia Police Department.

FORFEITURE OF FEES

If an Exhibitor is shut down all fees will be forfeited.

FUTURE EXCLUSION

Boulder Creek Ranch has the right to bar any Exhibitor/Vendor from participation in future Festivals and events. Violation of any of these Rules and Regulations may result in being barred from participating in future festivals/events.

GENERAL NON-LIABILITY CLAUSE

All Participants and Exhibitors/ Vendors are responsible for their own display and personal property; Boulder Creek Ranch, its employees, associates, or anyone affiliated with the property shall not be held liable for any damage or loss to property belonging to Participants or Exhibitors/ Vendors.

Participants and Exhibitors/ Vendors shall defend, indemnify, and hold harmless the Boulder Creek Ranch its owners, employees, affiliates, associates, and Sponsors /Partners from any and all actions, suits, proceedings, claims, costs, and expenses, including

attorney's fees, for loss or damage to any items displayed for sale or any equipment.

See "LIABILITY WAIVER" section for further explanation.

PAYMENT

Payment may be made to Boulder Creek Ranch Harvest Festival and sent 10455 Choiceana Ave.
Hesperia, CA 92345.

Boulder Creek Ranch Harvest Festival Liability Waiver

(Please initial beside each paragraph and sign below)

I/we hereby release Boulder Creek Ranch and any and all affiliates, agents, or employees, any sponsors of the Boulder Creek Ranch Harvest Festival for any and all damages, injuries, or losses I/we may sustain or incur while participating in the aforementioned festival. This also includes property damage that might be sustained due to fire, theft, weather, public catastrophes or Acts of God.

 I/we will obey the laws and applicable laws of The United States, The State of California, The City of Hesperia, The County of San Bernardino, as well as all rules of Boulder Creek Ranch.

I/we understand that failure to do so may result in closure of my assigned booth and forfeiture of all fees.

I/we will obey all City of Hesperia and San Bernardino County fire codes, including but not limited to the use of fire retardant canopies/tents only. If an inspection is conducted and it is determined that I/we must forfeit our space due to any fire code violations I/we understand that all monies paid to Boulder Creek Ranch Harvest Festival will be forfeited.

 I/we consent that any photographs furnished by me/us or taken of me/us in connection to the Boulder Creek Ranch Harvest Festival are the sole property of Boulder Creek Ranch and may be used for any publicity, promotion, video, or television showing without my knowledge or consent, and I/we waive any compensation in regard thereto.

I/we have read and fully understand the statements included in this waiver and acknowledge complete acceptance of them.

Signature Date Signature Date

I have read and will comply with all the rules and regulations regarding the Festival. I fully realize that neither Boulder Creek Ranch, nor it's sponsors or affiliates in any way assumes responsibility for or is liable for any injury to any person or

loss or damage to property before, during or after this Festival.

I understand that if any of the requested information and all applicable fees are not included with

this application the application will not be processed until properly completed.

I will remain open between the hours of 11 a.m. thru Dusk on Festival Days and will comply with all rules. I further understand that my participation in future Festivals is in jeopardy if all of the rules are not adhered to.

Signature _____ Date _____

Signature _____ Date _____